Flúðir, 25.-26. September 2017

**Kick off meeting minutes - Erasmsus+ ROOTS project.**

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1. Dates for the next meetings
* Teachers’ training in Sweden: 14.11-18.11 2017
* Students’ exchange in Greece, suggestion: 18.-22/04 2018
	+ Katerina checks whether these dates will work for them as hosts. Deadline for decision is 10. October 2017.
1. Logo competition – Slovenia
* Students from partner schools are invited to participate.
* The Slovenian partner outlines guidelines for the competition.
	+ what to consider, deadlines etc.
* The results should be clear by the end of this year.
1. Home page – Sweden
* The design of the page was discussed and agreed upon.
* To begin with all partners should provide a description and a photo of their schools
* JA creates a google drive folder to share this and other data.
* JA sends/shares
	+ Templates for the invitation, attendance sheets, certificates etc. to publish on the homepage
	+ Meeting minutes
1. Facebook site – Greece
* Partners make sure to get permission from participating students and parents of students under the age of 18 to publish and tag photos of them.
* A public facebook will be created by the Greek partner, which then gives administration rights to the coordinator of the other partners.
* The Greek partner will check that contents are uploaded on regular bases, i.g. at least twice a month and after each learning/training activity.
	+ send a reminder to partners.
1. Evaluation – baseline and post-activity measurement – Spain
* Google forms will be used as a tool for evaluation
* Baseline surveys will be made before each learning activity.
	+ Hosting partner sends questions to the Spanish partner, who sets up the survey.
* Evaluation on the acquisition of skills and other achievements in line with the objects as written in the application will be made after each transnational meeting, learning and training activity.
* Google classroom will be introduced by the Spanish partner during the training in Sweden.
* Europass will be prepared for those partners and their students who wish so.
1. Hosting with families
* Everyone agrees that students will be hosted by families during visits abroad.
	+ Hosts are still free to arrange another kind of accommodation depending on the situation and location of learning activities.
	+ Gender questions – students can be hosted with the opposite gender.
1. Wikiloc introduction – Iceland
* All partners downloaded the Wikiloc GPS tracking app.
* A drawn trail of a hike in Þjórsárdalur was imported.
* An example of a study kit using Wikiloc to track trails, make waypoints with photos etc. was introduced. Among tasks were to study:
	+ density of pumice
	+ changes of dwelling quarters from the settlement time
	+ craters and formation of basalt columns
1. Excursion to Stöng and Gjáin in Þjórsárdalur using Wikiloc and solving tasks in a study kit.
* The excavation site in Stöng was observed.
* A hike to Gjáfoss, a waterfall surrounded by basalt columns and other geological features.
* Hjálparfoss was observed, a waterfall in the lavafields close to the confluence of the rivers Þjórsá and Fossá.
1. Golden Circle excursion.
* Brúarhlöð, a canyon in the river Hvítá.
* Gullfoss – conservation vs. utilisation of natural resources.
* Geysir area – geothermal area
* Þingvellir – natural park and the place of the old parlament
1. Reykjanes excursion
* Bridge between the continents – tectonic movement
* Reykjanesviti – bird cliffs and geological formations
* Gunnuhver – hot spring and geothermal areas
* Stampar – small craters along a volcanic fissure from 13th century
* Eyrarbakki – Þjórsárhraun under sea level – changes of sea level after the last ice age
1. Other issues
* Finances
	+ The booking of expenses is per “unit”. That means that partners have to fulfil the number and type of mobilities with the flexibility to transfer 20% of budget between types of expenses. However never from travel or individual costs to project management. If a partner uses less money for a particular part, i.e. less than 360 Euros for a flight >2000 km, he can use the money for other expenses.
* The last transnational meeting was cut down in the contract of the Spanish partners. This will be criticised with the NA of the coordinating partner and will be protested against in interim and final report. The solution to this could reside in the schedules of the second transnational meeting and the training session in Slovenia, which are in the same semester according to the application. In order for the Spanish group to attend the last transnational meeting in Greece, it might be reasonable to run the transnational meeting and training session in Slovenia simultaneously so that the Spanish group could combine these mobilities. This discussion awaits the meeting in Sweden in November.